

ADVERTISEMENT
WALK-IN-INTERVIEW

Applications in Standard Form along with necessary supporting documents are hereby invited from the eligible candidates to attend the '**Walk-In-Interview**' to be held on **17.08.2026** from **10.00 A.M.** onwards for the below mentioned fixed pay contractual/temporary post(s) under the establishment of the Foreigners Tribunal No.5, Dhubri at G.T.B. Road, Ward No.1, Near P.C.Baruah Field, Dhubri in pursuance to the Government Letter under No.PLB.817356/17 dated 17.07.2026 issued by the Joint Secretary to the Government of Assam, Political(B) Department, Dispur, Guwahati-781006, Kamrup(Metro), Assam.

Sl. No.	Name of posts	Required Qualification	Number of Vacancy	Category	Monthly Pay
1	Data Entry Operator	Higher Secondary(10+2) examination passed in any stream with minimum 6(six) months Diploma in Computer Application from any Govt. recognized institution having good working knowledge of office software tools.	1(One)	UR	Rs.10,000/- (Fixed)
2	Copyist	Higher Secondary (10+2) examination in any stream with minimum 6(Six) months Diploma in Computer Application from any Govt. recognized institution having good working knowledge of office software tools.	1(One)	UR	Rs.9,000/- (Fixed)

Terms and Conditions :

1. Candidate must be a citizen of India.
2. Candidates should not be less than 18 years and not more than 40 years of age as on 17.08.2026. Age relaxation will be given as per existing Government rules and guidelines.
3. Candidate must bring all documents relating to **a) Educational qualification, b) age, c) address proof, d) experience certificate, e) two passport size colour photographs, f) valid Employment Exchange Registration Certificate** etc. for verification.
4. Both the posts are purely contractual/temporary post on fixed pay roll with no provision of regularization.
5. For both the posts, candidates must possess a Computer Diploma/Certificate Course of minimum 6(Six) months and above duration from any Govt. recognized institution.
6. Handwriting Test, in both English and Assamese and also typing test, will be conducted against the post of copyist. Typing test including knowledge of office software tools in computer will be conducted against the post of Data Entry Operator.
7. Candidates working in any organization/office but also applying for these temporary posts, then such candidate shall have to furnish an NOC from the organization/office where he/she is presently working.
8. Appointed candidate against these temporary posts may be terminated on grounds of non-performance or indiscipline conduct at any time without any prior notice.
9. The posts are purely temporary in nature and for fixed time and subject to approval of Ministry of Home Affairs, Govt. of India from time to time.
12. Candidates must report to the Office/chamber of the **Smt. Ranjumani Dutta, ACS, Additional District Magistrate, Ground Floor in the office of the D.C. Complex, Dhubri** between 9-30 AM to 11.00 AM on the date of Walk-in-Interview. Candidates arriving after 11.00 A.M. in the venue at will not be considered for Walk-in-Interview.
13. Incomplete application or applications without necessary supportive documents will be summarily rejected.
14. Candidates will be selected on the basis of **Walk-in-interview** but no TA/DA will be provided to the candidates for appearing in the said interview. Preference will be given to the candidates of Dhubri district.
15. The Selection Board reserves the right to cancel or modify the advertisement and selection process without assigning any reason.
16. The selected candidates will be informed through communication by this office in due course subject to approval by the Government authority.


Member
Foreigners Tribunal No.5,
Dhubri.
**Member,
Foreigners' Tribunal (5th)
DHUBRI.**