



GOVERNMENT OF ASSAM
OFFICE OF THE DISTRICT COMMISSIONER::DHUBRI DISTRICT::DHUBRI. (DISASTER
MANAGEMENT BRANCH)

SHORT QUOTATION NOTICE

Sealed quotation affixing non-refundable court fee stamp worth Rs. 8.25 paise (Rupees eight and paise twenty five) only are once again invited from the local Traders / Firms/Suppliers having valid licence under the Assam Trade Articles (L &C) order 1982 and will be received at D.M. Branch, D.C.'s Office, Dhubri up-to **5-00 P.M. of 15/03/2026** for supplying good quality of the following items for distribution amongst flood /erosion other natural calamities affected people of Dhubri Sub- Division for a period of one year up to **31/03/2027** under the terms and conditions as mentioned below.

1.	Rice Super Fine Raw	In qtls.
2.	Rice Super Fine Boiled	In qtls.
3.	M. Dal (Big)	In qtls.
4.	M. Dal (Medium)	In qtls.
5.	M. Dal (Small)	In qtls.
6.	Iodised Salt	In qtls.
7.	Chira	In qtls.
8.	Gur	In qtls.
9.	M. Oil (Kissan /Dhara /Engine)	In ltrs.
10.	Polythene Sheet 7.5Ft breadth Black White	In Mtrs.
11.	Tarpaulin Sheet (110Gsm) (12' x 15') (15'x18')	Per Pc.
12.	Cattle Feed (Wheat Bran)	In qtls.
12.	Baby Food (Cerelac/Lactogen/Nestum/Nunetc.)	Per standard pkt
13.	Candle (Standard size)	Per box
14.	Mosquito Coil	Per Box.
15.	Safety Match box	Per Box (10nos.)
16.	Phenyl (Bengal Chemicals)	500ml. bottle
17.	Bleaching Powder	Per Kg.
18.	Sanitary Napkin (Good Brand)	Per pkt.
19.	Washing/Bathing Soap (100gm)	Per No.
20.	Detergent Bar (100gm)	Per No.

The quotations will be opened on the same day or any other day at 5-30 PM in the Conference Hall of D.C.'s Office, Dhubri in presence of the quotationers. Notice of opening will be given in case of delay in opening of the box on any other working day.

TERMS AND CONDITIONS.

- The rates should be inclusive of all taxes for supply to the Circle Office/ designated Ghats/ Points including loading & unloading. No additional taxes should be added during submission of the bills.
- The quotationers should furnish self attested copies of GST Registration certificate /IT Return (last 3 years) and copy of the Trade Articles licence (where applicable) self attested.
- The quotationers shall furnish one sample packet of each commodity proposed to be supplied together with the quotation duly sealed and signed. Quotation should be submitted as per brand and specification asked for.
- The rates once accepted will be treated as final up-to 31/03/2027. No alteration or modification of rate will be entertained for any reasons whatsoever. Rate should be quoted in figures as well as in words. If there is a discrepancy between words and figures, the amount in words shall prevail as per Assam Public Procurement Rules 2020.
- The selected quotationer (s) shall have to supply good quality of GR commodity immediately as and when required, failing which the order will be treated as cancelled and action will be taken as per rule.
- The Commodities under the contract should strictly be of approved quality and specification. Sub- standard or inferior quality of commodities will be rejected immediately.
- The Quotationer (s) shall have to furnish security money for **Rs.5,00,000.00 (Rupees five lakhs) only** in favour of the District Commissioner, Dhubri in shape of Bank Draft or Deposit at Call Receipt. The security money will be forfeited in case of failure to supply the indented commodity or any Sub-standard / inferior quality of commodities.

//2//

8. The undersigned reserves the right to reject any / whole quotation without assigning any reasons thereof and does not bind him to accept the lowest quoted or any particular rates. The decision of the rate fixation committee will be final.
9. The District Commissioner, Dhubri reserves the right to negotiate with the quotationers for final fixation of rates and there will be no binding to select the lowest bidder as approved supplier. He will have the right to issue supply order to any of the approved suppliers on emergent basis at the rate fixed by the Rate Fixation Committee constituted for the purpose.
10. The District Commissioner, Dhubri reserves the right to issue GR supply order to any one approved supplier or multiple supplier as and when required.

Digitally signed by
NABADEEP PATHAK
Date: 10-03-2026
18:44:16
District Commissioner,
Dhubri

E-File No. DM-12/17/2024-DDM-DBB/20-21 (A)

Dated, Dhubri the 10/03/2026.

Copy forwarded for information and necessary action to :-

1. The Secretary to the Govt. of Assam, Revenue and D.M. Department, Dispur.
2. The Commissioner, FPD CA&LM ,Assam, Ulubari, Guwahati-7.
3. The Director, Food and Civil Supplies, Assam, Bhangagarh, Guwahati-5.
4. The Co-District Commissioner, Golakganj/Bilasipara Co-District.
5. The Circle Officer, Dhubri/Gauripur/Golakganj/Agomani/South Salmara.
6. The Treasury Officer, Dhubri/FAO,D.C.'s Office, Dhubri.
7. The Deputy Director, FCS & CA, Dhubri for information and wide circulation amongst the traders/ATA licence holders.
8. The Executive Engineer, PHE, Dhubri.
9. The DIO, NIC, Dhubri for uploading in the district website.
10. The District Information & Public Relation Officer, Dhubri for wide Publicity through FLS.
11. The President/Secretary, Chambers of Commerce, Dhubri.

e-signed
District Commissioner,
Dhubri