

GOVT. OF ASSAM  
OFFICE OF THE DEPUTY COMMISSIONER OF DHUBRI DISTRICT :::: DHUBRI  
(TRANSFORMATION & DEVELOPMENT BRANCH)

**NOTICE FOR WALK IN INTERVIEW**

No. DPD/131/2015/32

Dated, Dhubri the 3<sup>rd</sup> Dec,2022

Interested candidates who are citizens of India and fulfil the eligibility norms of educational qualification, age, work experience etc. as mentioned below, are hereby invited to attend a "Walk in Interview" for the post of **City Project Manager-(Municipal Finance Specialist)** on contractual basis in the City Level Technical Cell of Pradhan Mantri Awas Yojana- Housing for All(Urban), scheduled to be held on **16<sup>th</sup> Dec,2022** as per time and venue given below.

The appointments shall be made purely on contractual basis for a period of One Year only, however the contract may be renewed depending on the satisfactory annual performance.

**Date of Interview : 16<sup>th</sup> Dec,2022,**

**Time : From 11.00 AM onwards**

**Venue : Office Chamber of the Deputy Commissioner, Dhubri, DC Office Dhubri**

Sl No	Name of the Post	No. of Vacancy	Qualification and Experience	Age	Monthly Remuneration
1	<b>City Project Manager-(Municipal Finance Specialist)</b>	01 (Sapatgram MB)	1. Post Graduate/ Graduate degree in Commerce, Finance, BBA 2. At least 3 (three) years of experience in Mission Mode Program or equivalent. 3. Experience in DBT mission will be added advantage. 4. Experience in evaluating Urban Infrastructure investments and helping City governments to use a range of options for financing projects. 5. Expertise in preparation of DPR, financial tenability and viability analysis of projects. 6. Ability to assist ULBS to set standards and procedures for ensuring quality and monitoring compliances. 7. Excellent shorthand/ Computer typewriting speed both Assamese & English 8. Prior experience in related field will be added advantage. 9. Familiar with the rules and procedures of the Urban Local Government. 10. Fluency in Local language is essential.	Not more than 45 years	As per the Capacity Building Guideline of PMAY-HFA(U),

**Important Instructions:**

- 1) Candidates must bring filled-up Standard Form of Application along with self-attested 2 sets of Photocopy of all certificates, mark sheets, experience certificates etc. along with the original documents, Photographs for verification.
- 2) The engagement will be purely temporary on contractual basis and co-terminus with the end of the project and no provision of regularization.
- 3) Interested candidates are requested to report on 16/12/2022 at 10:30 AM at the venue mentioned above.
- 4) No TADA and official accommodation will be provided for appearing in the interview.
- 5) Roles and Responsibilities of the post may be seen in the enclosed Annexure-A.
- 6) Deputy Commissioner, Dhubri reserves the right to cancel/postpone the interview without assigning any reason thereof.


Sd/  
(Dibakar Nath, IAS)  
Deputy Commissioner,  
Dhubri

Memo No. DPD/131/2015/32(A)

Dated, Dhubri the 3<sup>rd</sup> Dec,2022

Copy to :

- 1) The State Mission Director, PMAY- HFA(Urban), Assam for favour of kind information.
- 2) The Executive Officer, Sapatgram MB for information.
- 3) The Dy. Director, Employment Exchange Dhubri for information and necessary action.
- 4) The DIPRO, Dhubri for wide publicity through FLS. He is also requested to make necessary arrangement for publishing this Notice of Walk-in-Interview in any two leading Newspaper (one in Assamese and one in English language)
- 5) The SDIPRO, Bilasipara for wide publicity through FLS.
- 6) The DIO,NIC Dhubri for information and necessary action. He is requested to upload a copy of the Notice in the district website.
- 7) The Nazir,DC Office Dhubri for information and necessary action.
- 8) Notice Board, DC Office Dhubri/ Employment Exchange Dhubri/ Sapatgram M.B.

  
Deputy Commissioner,  
Dhubri