

GOVT.OF ASSAM  
OFFICE OF THE DISTRICT COMMISSIONER :: DHUBRI.  
(REFRESHMENT CELL :: PANCHAYAT ELECTION 2015)

**SHORT QUOTATION NOTICE**

Sealed quotations affixing non refundable court fees stamps worth Rs.8.25 only are invited from the intending local Hotel/ Restaurant owners/ Suppliers/ Firms having up-to date "FSSAI" licenece for supply of refreshments / meals etc. to the officers/ staffs to be engaged in Panchayat Election of 2025. Quotation will be received by the undersigned up-to 3.00 p.m. of 7/04/2025 at Refreshment Cell , FPD & CA Branch, D.C.'s Office, Dhubri.

The Quotation will be opened on the same day after 4.00 p.m.

Sl. No.	Name of Food items	Rate
1.	Tea ( Raw ) per cup	Rs.
2.	Tea ( with milk ) per cup	Rs.
3.	Coffee per cup	Rs.
4.	Refreshment Plate (Kalakand, 3 types dry fruits, Cookies Biscuit, 2 piece Haldiram Samosa/ Chai Kachuri)	Rs.
5.	Chop (vegetable) per piece	Rs.
6.	Samosa per piece	Rs.
7.	Kachuri per piece	Rs.
8.	Veg. Patties	Rs.
9.	Rasgulla/ Lalmohan per piece	Rs.
10.	Sweet (Sandesh/ Kaju Katli/Kalakand) per piece	Rs.
11.	Tawa Roti 2 pieces with Chicken ( 3 pieces ) per plate	Rs.
12.	Tawa Roti 2 pieces with Mutton ( 3 pieces ) per plate	Rs.
13.	Tawa Roti 2 pieces with Sabji per plate	Rs.
14.	Paratha/Puri 2 pieces with Chicken ( 3 pieces ) per plate	Rs.
15.	Paratha/ Puri 2 pieces with Sabji per plate	Rs.
16.	Alu paratha per piece	Rs.
17.	Chicken Roll/ Egg. Roll per piece	Rs.
18.	Chicken Chowmin/ Egg Chowmin/ Veg. Chowmin per plate	Rs.
19.	Mughlai Paratha per piece	Rs.
20.	Veg. Biryani per plate	Rs.
21.	Chicken Biryani per plate	Rs.
22.	Veg. Cutlet/ Non veg. cutlet per piece	Rs.
23.	Vegetarian meal ( best quality basmati rice, dal, special sabji, potato chips/papad,salad etc. per meal	Rs.
24.	Non Vegetarian Fish meal (best quality basmati rice, dal, special sabji, potato chips/papad, salad and Katal / Rohu Fish one piece standard size ) per meal.	Rs.
25.	Non Vegetarian Chicken meal (best quality basmati rice, dal, special sabji, potato chips/ papad, salad and Chicken 3 pieces standard size) per meal	Rs.
26.	Non Vegetarian Mutton meal (best quality basmati rice, dal, special sabji, potato chips/ papad, salad and Mutton 3 pieces standard size) per meal	Rs.
27.	Non Vegetarian Egg meal (best quality basmati rice, dal, special sabji, potato chips/ papad, salad and Egg 1 piece) per meal	Rs.

Term and conditions

1. The rates once accepted will be treated as final and will be effective till the completion of Panchayat Election, 2025. No alteration or modification of rate will be entertained for any reasons whatsoever. Rates inclusive of all taxes should be quoted in figures as well as in words.
2. The successful quotationer shall have to deposit security money amounting to Rs.5,00,000.00 ( Rupees five lakh) only in the shape of deposit at call duly pledged in favour of the District Commissioner, Dhubri.
3. The selected quotationer will have to supply fresh and good quality of food items etc. as and when directed by the in-charge of refreshment cell for refreshment/meals etc. For any complaint in regards to sub-standard quality of the food items, the order will be treated as cancelled and no payment will be made for supply of sub- standard meal/refreshment foods.
4. The successful quotationer will have to give service for the 24 x 7 i.e. as and when required by the authority.
5. The successful quotationer will have to serve food items engaging their own service Boy/man to all cells/places as required.
6. The successful quotationer will have to serve best quality of rice alongwith other items for meals.
7. The successful quotationer will have to arrange free supply of pure drinking water engaging their own service boy/man to all cells/places and no extra payment will be made for supplying of drinking water etc.
8. The successful quotationer will have to maintain time strictly for supply of breakfast, lunch, dinner, tea etc. as per direction of the officers in charge of Refreshment Cell.
9. If the successful quotationer fails to supply refreshment/meals etc. as per requirement as well as per terms and conditions mentioned above the supply order will be treated as cancelled and the security money will be forfeited to Govt.
10. The quotationer will have to submit copies of up-to date GST certificate, PAN Card, valid Trade Licence, valid FSSAI Licence, IT return of last 3 years, GST return of previous year, Previous food item Supply experience certificate etc. alongwith the quotation.
11. Preference may be given to the suppliers having previous experience as decided by the undersigned.
12. The undersigned reserves the right to consider any quotationer having no FSSAI licence as valid supplier in case of emergency.
13. The undersigned reserves the right to reject any or whole quotation(s) without assigning any reasons thereof and is not bound to accept the lowest quoted rates.

  
District Commissioner,  
Dhubri.

Memo No. DDP-15/PE-2024-25/R.Cell/13-14 (A)

Dated, Dhubri the 28/03/2025.

Copy to :-

1. The Addl. District Commissioner, Nodal Officer, Panchayat Election Cell , Dhubri- 2025 for information.
2. The DIO, NIC, Dhubri for information and uploading in the district website.
3. The D.I.P.R.O., Dhubri for wide publicity.
4. The Nazir, D.C.'s Office, Dhubri for information and display of the quotation notice in the notice board.

  
District Commissioner,  
Dhubri.