

**MINUTES OF THE CO-DISTRICT DEVELOPMENT COMMITTEE MEETING OF
BILASIPARA CO-DISTRICT**

Date & Time	30 th June, 2026 at 02 pm
Venue	Conference Hall, O/o the Co-District Commissioner, Bilasipara
Participants	Annexure-A

The Co-District Development Committee meeting for the month of June, 2026 was chaired by Sri Davidson Daimari, ACS, Assistant Commissioner, Bilasipara. He welcomed all the members present and highlighted the objectives of the meeting. Thereafter, he reviewed the progress and performance of various departments and issued necessary instructions for timely implementation of ongoing schemes and programmes.

Following the PowerPoint presentations by the respective Departments and detailed discussions thereof, the following department-wise instructions were issued.

Sl. No.	DEPARTMENT	INSTRUCTIONS
1	DEVELOPMENT BLOCKS	- The BDO, Chapar-Salkocha Development Block, presented the progress under MGNREGA. The Chair observed that the presentation did not reflect the month-wise progress achieved. Accordingly, the Chair directed the BDO to furnish month-wise progress reports on MGNREGA work completion, e-KYC and Aadhaar Seeding, and generation of persondays in all future CDDC meetings for effective monitoring and review. - Regarding Amrit Sarovar, it was informed that 9 sites each under fencing and plantation are pending due to regulatory constraints relating to forest land, while 2 work sheds are pending and 9 work sheds could not be taken up due to land classification issues. The Chair directed the concerned authorities to pursue the matter with the competent authorities and take all necessary steps for early completion of the pending works wherever feasible. - The Chair reviewed the progress under Pradhan Mantri Awas Yojana (PMAY-G) and noted the gap in the release of the first installment to 206 beneficiaries and the third installment to 1,328 beneficiaries. It was further observed that 580 houses are yet to be completed. The concerned officials were directed to expedite the release of the pending installments after due verification and ensure completion of all remaining houses within the stipulated timeline. - In respect of the 15th Finance Commission, it was informed that a number of AP-level schemes from 2020-21 to 2024-25 are still pending, while several GP-level schemes across all financial years from 2020-21 to 2024-25 also remain incomplete. The Chair directed all concerned to ensure completion of all pending works on priority and submit updated progress in the next CDDC meeting. - The Chair reviewed the status of Digital Life Certification (DLC) and noted that a substantial number of cases are still pending. The BDO was directed to expedite completion of the remaining Digital Life Certificates. The Chair further

		instructed that monthly progress reports on DLC completion shall be presented in all subsequent CDDC meetings. • Reviewing the status of Plastic Waste Management Units (PWMUs) under Swachh Bharat Mission (Gramin), the Chair directed all concerned Development Blocks to expedite the internal/external electrification of the units, in consultation with APDCL, so that they can be made operational at the earliest. • The Chair further directed all BDOs to ensure that the Material Collection Facilities (MCFs) established under SBM(G) are made functional without delay. • The representative of Bilasipara Development Block was absent during the meeting. Accordingly, the progress of the Department could not be reviewed.
2	MUNICIPAL BOARDS	• The Executive Officer, Bilasipara Municipal Board, was directed to expedite the tendering process for the 3 schemes under the 15th Finance Commission (2nd Instalment, Tied Grant) where tenders are yet to be finalized and ensure completion of the tender process at the earliest. • The Chair observed that 8 schemes under the 15th Finance Commission (Untied Grant) of Bilasipara Municipal Board are presently at around 10% physical progress, while financial progress remains nil. The Municipal Board was directed to expedite execution of the works and ensure corresponding financial progress. • In respect of the 15th Finance Commission (Tied Grant) under Bilasipara Municipal Board, the Executive Officer was directed to issue supply orders for all pending procurement-related schemes within two weeks to facilitate timely implementation. • The Chair reviewed the progress of works under the 15th Finance Commission (Untied Grant), Financial Year 2024-25, of Sapatgram Municipal Board and noted that 2 schemes are still pending. The concerned Municipal Board was directed to expedite the execution of the pending works and ensure their early completion. • Reviewing the progress of the 15th Finance Commission (Tied Grant), Financial Year 2024-25, under Sapatgram Municipal Board, the Chair directed that the 4 schemes having 90-95% physical progress shall be completed within 10 days, the 5 schemes having 60-70% physical progress shall be completed within one month, and the 8 schemes with nil physical progress shall be commenced immediately. • The Chair reviewed the progress of the Waste Segregation Shed at the MRF Centre, Nidani under Chapar Municipal Board and directed the concerned officials to resolve the pending issues and ensure early commencement and completion of the work. The Chair further directed that the rejuvenation of the pond under the Solid Waste Management component be taken up immediately after

		improvement in weather conditions. • The Chair reviewed the status of property tax collection under Chapar and Sapatgram Municipal Boards and observed that the collection remains below the desired level. All concerned Municipal Boards were directed to intensify efforts to improve property tax collection and achieve the prescribed targets. • In respect of DAY-NULM, all Municipal Boards were directed to furnish details regarding the number of Self Help Group (SHG) loan proposals forwarded to banks, loans sanctioned and loans disbursed in the subsequent CDDC meetings for effective monitoring. • Reviewing the progress under PM SVANidhi, the Chair observed that the achievement under the third instalment requires further improvement and directed the concerned Municipal Boards to expedite the sanction and disbursement process for eligible beneficiaries. • Regarding Mukhyamantri Mahila Udyamita Abhiyan (MMUA), it was informed that a significant number of applications have been found eligible. The Chair directed the concerned Municipal Boards to pursue the matter with the competent authority to ensure timely disbursement of benefits to all eligible beneficiaries. • Reviewing the progress under PMAY (Urban), the Chair observed that 40 houses under Bilasipara Municipal Board, 7 houses under Chapar Municipal Board and 53 houses under Sapatgram Municipal Board are yet to be completed. The concerned Municipal Boards were directed to expedite completion of all pending houses within the stipulated timeline. • The Chair observed that no Action Taken Report has been submitted regarding the directions issued in the previous CDDC meeting for third-party evaluation of completed and ongoing works. All Municipal Boards were directed to undertake the evaluation and submit the Action Taken Report in the next CDDC meeting. • The Chair further observed that no report has been submitted regarding action taken against unauthorized and illegal shops operating on footpaths within the jurisdiction of the Municipal Boards. All Municipal Boards were directed to take necessary action in accordance with the prevailing rules and regulations and submit an Action Taken Report in the next CDDC meeting. • The Chair observed that pipeline laying works under AMRUT Mission 2025-26 have resulted in damage to roads at various locations. The concerned Municipal Boards were directed to closely monitor the execution of the works and ensure that the roads are restored to their original condition immediately upon completion of the pipeline works.
3	PHE	• The Chair reviewed the progress under Jal Jeevan Mission

		(JJM) and directed the Department to ensure restoration of the remaining 20 non-functional Functional Household Tap Connections (FHTCs) at the earliest. The Chair further directed that the pending 12 Tea Garden FHTCs be completed on priority. • The Chair noted that only one scheme (Chibinang Part-II PWSS) has progressed to the completed category since the last CDDC meeting. It was further observed that 131 schemes are still under various stages of execution, including 51 schemes having 81-99% physical progress. The Chair directed the Department to expedite all ongoing works and accord top priority to completion of the 51 schemes having 81-99% physical progress. • The Chair observed that 58 completed schemes are yet to be provided with Jal Mitras. The Department was directed to ensure engagement of Jal Mitras for all such schemes without delay to facilitate proper operation and maintenance. • The Department was directed to take up the matter with APDCL by issuing necessary communication for preparation of plans and estimates for replacement of damaged transformers of Chaibari Hindupara-II PWSS and Kazikata Part-V PWSS (Kazikata GP) at the earliest. • The Chair took serious note of the tap water supply issue at Govindapur L.P. School, which has reportedly affected the preparation of Mid-Day Meals, and directed the Department to restore water supply immediately in coordination with the concerned authorities. • Reviewing the status of dysfunctional JJM schemes, the Chair directed the Department to expedite repair and restoration of all non-functional schemes and submit an updated progress report in the next CDDC meeting. • Regarding water quality monitoring, the Chair directed the Department to furnish a monthly break-up of chemical water testing in future CDDC meetings instead of cumulative figures. • The Chair reviewed the status of water tariff collection and directed the Department to intensify efforts for improving tariff collection from handed-over schemes. • Under Swachh Bharat Mission (Gramin), the Chair reviewed the progress of Community Compost Pits and directed that the 13 units having 81-99% physical progress be completed on priority. Further, the 2 works yet to commence shall be started immediately.
4	ICDS PROJECT	• The Chair reviewed the progress of Face Authentication and e-KYC under the Poshan Tracker and directed all ICDS Projects to complete the remaining Face Authentication and e-KYC of all eligible beneficiaries within one month. The Chair further directed that month-wise progress reports on Face Authentication and e-KYC be presented in all future CDDC meetings for effective monitoring.

		• Reviewing the implementation of Pradhan Mantri Matru Vandana Yojana (PMMVY), the Chair directed the ICDS Department to ensure close convergence with the Health Department for effective implementation of the scheme. The Chair further directed the Department to furnish month-wise progress reports in all subsequent CDDC meetings for effective monitoring. • The Chair reviewed the status of Severe Acute Malnutrition (SAM) cases and directed the Department to intensify nutritional interventions, regular monitoring and follow-up to reduce the number of SAM children. • The Chair reviewed the progress of Model Anganwadi Centres and directed the Department to take up the matter with the concerned Development Blocks for expeditious completion of the remaining Model Anganwadi Centres and their early handing over. • The Chair was informed that, at the Jamduar rehabilitation site under Chapar-Salkocha ICDS Project, around 540 persons are presently residing after relocation. It was further informed that ICDS services could not be extended to the eligible children due to non-availability of land for establishment of an Anganwadi Centre. The Chair directed the Department to pursue the matter with the concerned authorities for early resolution of the land issue so that ICDS services can be extended to the beneficiaries at the earliest. • The Chair directed the Department to present month-wise progress under Poshan 2.0 in future CDDC meetings for effective monitoring and review. • All ICDS Project Officers were directed to furnish the list of non-functional water supply schemes in Anganwadi Centres to the PHE Department for necessary restoration at the earliest.
5	PWD (Territorial Roads Division)	• The Chair observed that 8 ongoing works have already achieved around 90% physical progress and directed the Department to ensure completion of all such works before the next CDDC meeting. • Reviewing the progress of the road from Gutipara to Helagari and the Hatipota Pt.-II to Fauzdarchar Road, the Chair observed that the progress of the works remains unsatisfactory and directed the Department to expedite execution and ensure timely completion. • The Chair reviewed the status of the pending joint site visits under the PDMA scheme and observed that two cases each under Bilasipara and Chapar Development Blocks are yet to be completed. The Department was directed to complete the pending joint site visits in coordination with the respective Circle Officers and submit an Action Taken Report in the next CDDC meeting. • Reviewing the issue relating to the deteriorated condition of the road connecting Islamari Bazar to the L.P. School, which was discussed in the previous CDDC meeting, the Chair observed that no Action Taken Report has been submitted. The Department was directed to undertake the necessary measures for improvement of the road and furnish an Action Taken Report in the next CDDC meeting. • The Chair further reviewed the directions issued in the previous CDDC meeting regarding installation of road safety signs and cautionary boards at vulnerable and accident-

		prone locations. It was observed that five locations have already been identified. The Department was directed to install the required road safety signs at the identified locations, including the stretch from Chirakuta to Bangalipara, and submit a compliance report in the next CDDC meeting. - The Chair specifically directed the Department to install an appropriate road safety sign near Hakama Wine Shop to minimise the risk of road accidents in the area. - The Chair directed the Department to coordinate with the PHE Department for immediate restoration of the damaged JJM pipelines at Chuapathar Pt.-I and Kurshakathi, which were damaged during execution of road and drain construction works, and to ensure that such damages are avoided during implementation of future works.
6	HEALTH	- The Chair directed the Department to present month-wise progress reports on the key health indicators and major programmes in all future CDDC meetings to facilitate effective monitoring and review. - The SDM&HO, Bilasipara (Raniganj BPHC), was absent from the meeting with prior intimation. Accordingly, the progress of the Bilasipara Health Block could not be reviewed. The Chair directed that the pending review, including the progress of the current month, shall be taken up in the next CDDC meeting.
7	EDUCATION	- The Chair directed all Block Elementary Education Officers (BEEOs) to identify school dropout children, take necessary measures for their re-enrolment, and furnish month-wise progress reports on dropout identification and mainstreaming in all future CDDC meetings for effective monitoring. - The Chair directed the Education Department to furnish month-wise progress reports on the implementation of major ongoing programmes, including PM SHRI Schools, infrastructure development works and other flagship initiatives, in all future CDDC meetings for effective monitoring and review. - The Chair directed all Block Elementary Education Officers (BEEOs) to furnish the list of non-functional Jal Jeevan Mission (JJM) water supply schemes in Government schools to the PHE Department, with a copy to the Office of the Co-District Commissioner, for necessary restoration and follow-up. - The Chair further directed all BEEOs to submit the list of girl students aged 15 years and above to the Health Department at the earliest for implementation of the HPV Vaccination Programme. - The Block Elementary Education Officer, Bilasipara Education Block, was absent from the meeting with prior intimation. Accordingly, the progress of the Education Block could not be reviewed. The Chair directed that the pending review, including the progress of the current month, shall be taken up in the next CDDC meeting.
8	VETERINARY	The Chair reviewed the progress of the Vaccination Programme under LHDGP-NADGP and observed that 72,380 out of 77,000 cattle have been vaccinated against Foot and Mouth Disease (FMD), while 408 out of 420 pigs have been vaccinated against Classical Swine Fever (CSF). The

		Department was directed to achieve 100% vaccination coverage within the stipulated timeline. The Chair further directed the Department to furnish month-wise progress reports on Artificial Insemination (AI), the Vaccination Programme, Rashtriya Gokul Mission (RGM) and Aadhaar Seeding in all future CDDC meetings for effective monitoring and review. The Chair was informed that Kodomtola and Sesargaon Pt.-I have been selected under the Artificial Insemination (AI) Programme. The Department was directed to ensure effective implementation of the programme in the selected villages and present the progress in the next CDDC meeting.
9	FOREST	- The Chair directed the Department to furnish month-wise, category-wise details of offences registered under the Indian Forest Act, in all future CDDC meetings for effective monitoring and review. - The Forest Ranger raised the issue of non-availability of Government funds for tree cutting in non-forest areas. The Chair advised the Forest Department to submit a letter to the Office of the Co-District Commissioner, Bilasipara. - The Chair further directed the Department to furnish month-wise, range-wise details of seized sawmills in all future CDDC meetings for effective monitoring and review.
10	FISHERY	The representative of the Fishery Department was absent from the meeting with prior intimation. Accordingly, the progress of the Department could not be reviewed. The Chair directed that the pending review, including the progress of the current month, shall be taken up in the next CDDC meeting.
11	EXCISE	The Chair directed the Excise Department to conduct raids on a regular monthly basis and furnish month-wise reports on enforcement activities in all future CDDC meetings. The Chair further directed the Department to present retail shop-wise details of revenue collection, separately indicating ON Shop and OFF Shop performance, in all future CDDC meetings for effective monitoring and review.
12	LABOUR	The Labour Inspector was absent from the meeting. Accordingly, the progress of the Labour Department could not be reviewed. The Chair directed that the pending review, including the progress of the current month, shall be taken up in the next CDDC meeting.
13	IRRIGATION	The Irrigation Department was directed to take necessary measures for early completion and restoration of all non-operative irrigation schemes and ensure that the schemes are made functional at the earliest.
14	AGRICULTURE	- The Chair directed the Department to furnish month-wise progress reports on the implementation of the Pradhan Mantri Fasal Bima Yojana (PMFBY), paddy procurement and all flagship programmes in future CDDC meetings for effective monitoring and review. - Reviewing the progress of paddy procurement, the Chair observed that the achievement under Chapar Development Block remains low (72%) and directed the concerned officials to expedite the procurement process and achieve the

		prescribed targets within the stipulated time.
15	WATER RESOURCE	The Chair reviewed the directions issued in the previous CDDC meeting regarding the survey of vulnerable embankments, erosion-prone locations and other flood-sensitive areas and observed that the Action Taken Report has not been submitted. The Department was directed to submit the Action Taken Report in the next CDDC meeting.
16	APDCL	- Reviewing the progress under the Revamped Distribution Sector Scheme (RDSS-HVDS), the Chair observed that 9 Distribution Transformers (DTRs) are yet to be charged under Bilasipara Electrical Sub-Division, while only 12 out of 25 DTRs have been installed under Chapar Electrical Sub-Division. The Department was directed to complete the installation and commissioning of all pending DTRs by the next CDDC meeting. - The Chair directed the Department to achieve 100% installation of Smart Meters at the earliest. The Department was further directed to furnish month-wise progress reports on Smart Meter installation and implementation of PM Surya Ghar in all future CDDC meetings for effective monitoring and review.
17	FPD & CA	The representative of the Food, Public Distribution & Consumer Affairs (FPD & CA) Department was absent from the meeting. Accordingly, the progress of the Department could not be reviewed. The Chair directed that the pending review, including the progress of the current month, shall be taken up in the next CDDC meeting.

The Chair observed that reports on several public petitions forwarded to the concerned Departments for enquiry and necessary action have not been received within the stipulated timelines. All Departments were directed to accord priority to such matters and ensure submission of enquiry reports and Action Taken Reports within the prescribed time limit without fail. Delay in submission of reports shall be viewed seriously.

The meeting ended with a vote of thanks from the chair.

Digitally signed by
Davidson Daimari
Date: 08-07-2026
12:03:11

(Davidson Daimari, ACS)
Assistant Commissioner
Bilasipara

Memo No.TND-27/6/2026-T&D-CD(BIL)/2 (A)

Dated:- As on e-sign

Copy to:

1. The Secretary to the Govt. Of Assam, Transformation and Development Department for kind information.
2. The District Commissioner, Dhubri for kind information.
3. The Co-District Commissioner, Bilasipara for kind information.

- ✓ 4. The District Information Officer, NIC, Dhubri for information and necessary action. He will upload the minutes in the web-page created for Bilasipara Co-District.
5. All Head of Departments for information and necessary action.

e-Signed/-
(Davidson Daimari, ACS)
Assistant Commissioner
Bilasipara

