



GOVT. OF ASSAM
OFFICE OF THE DEPUTY COMMISSIONER OF DHUBRI DISTRICT :: DHUBRI
(ADMINISTRATION BRANCH)

Tel -03662-230050 (O)

E-mail : dc-dhubri@nic.in

QUOTATION NOTICE

Sealed quotations in plain paper affixing non – refundable court fee stamp of Rs. 8.25 (Rupees eight and twenty five paisa) only are hereby invited from the intending registered firms/dealers for supply of Computer set along with accessories and Printer as per the list enclosed (ANNEXURE –A) for establishment of additional Appellate Foreigners Tribunal Courts in Dhubri District as per the following terms and conditions. Quotations will be received at the Office of the Deputy Commissioner, Dhubri during office hour upto 2.00 PM on or before... 25/05/2022 Quotations will be opened on the same day at 3:00 PM in the office of the Deputy Commissioner, Dhubri in presence of the intending firms/quotationers or their authorized representatives.

TERMS AND CONDITIONS:

1. The rates shall be inclusive of all taxes and other contingent charges, carrying charges, etc. Applicable Taxes would be deducted at sources.
2. The rate to be quoted should be economical and reasonable. Rate should be quoted both in figure and words. Rates once accepted will not be changed under any circumstances.
3. The quotationers should invariably enclose along with their respective quotations, copies of the certificates of the registration of the firm certificates in respect of clearance of up –to –date GST/Income Tax from the competent authority. GST registration number should be mentioned in the quotation.
4. An amount of Rs.5000.00 (Five thousand) only has to be furnished an earnest money in the form of bank draft payable in favour of Deputy Commissioner, Dhubri along with the quotation papers.
5. Supply of items must be completed within the stipulated time and under no circumstances extension of time would be allowed.
6. If any sub – standard quality items found, the work order will be cancelled.
7. a. Failure to supply the items as per direction as stated in the work order will entail the undersigned to cancel the work order of supply.
b. The undersigned may also take any other action against the defaulter as he may think fit and proper in addition to what has been stated in clause (a) above.
8. The undersigned is not bound to accept the lowest or any quotation and reserves the right to accept/reject any quotation without assigning any reasons thereof.
9. Payment against any order will be made subject to availability of fund.

Yours faithfully,

Sd/-
Deputy Commissioner,
Dhubri

Memo No. DA 7/ 2021 / 68
Copy to :-

Dated, Dhubri the18/05..... /2022

1. The DIPRO, Dhubri for information and necessary action. He is requested to give publicity of the above quotation notice.
2. The DIO, NIC, Dhubri for information with a request to upload the above quotation notice in the district website.
3. All local Suppliers/Firms for information and necessary action.
4. Notice Board, DCs office, Dhubri.

[Signature]
Deputy Commissioner,
Dhubri

ANNEXURE A

Sl No	Particulars	Specification	Quantity
1.	Computer set with accessories (Branded) with UPS	Lenovo (Intel i3 12 th generation processor,4GB RAM, 1TB HDD,OS Windows 10, Screen Size 18.5inch)	9 Nos
2.	Printer	Canon 6030 B	9 Nos



Deputy Commissioner, Dhubri

