

OFFICE OF THE JOINT DIRECTOR OF HEALTH SERVICES CUM MEMBER  
SECRETARY, DISTRICT HEALTH SOCIETY, NHM, DHUBRI.

No. DHS/DBR/FP-2012-13/ 3438

Date 01/09/2023

**Short notice inviting quotation**

Inviting sealed quotations affixing a non-refundable court fee stamp of Rs. 8.25/- from the intending reputed Agency/Supplier/individual/NGO's hiring and decoration of Vehicle/Mini Truck/Van/SUV for IEC/BCC under Dhubri District. In the quotation, the bidder should submit the rates including all taxes. The quotations will be valid till 31<sup>st</sup> March 2024 and may be extended for the next financial year.

The quotations will be received by the undersigned up to 2.00 PM of 7/09/2023 and will be opened at 3.00 PM on the same date. The proprietor of the Agency/Supplier/individual/NGO or their authorized agents, who submits the quotation may remain present at the time of opening of the quotations.

The detail works are as follows:

SL. No.	Description.	Number
1	Hiring of The Vehicle	Per day
2	Decoration of the Vehicle	Per day

**Terms and Conditions:**

- The Vehicle should in good condition.
- The bidder should sign and affix the firm's stamp at each page of the tender and its annexure as the acceptance of the offer and terms & conditions.
- The bidder should submit filled in quotation paper along with a self attested copy of documents:-
  - PAN card.
  - GST registration certificate (mandatory for travel agency/supplier).
  - Registration Certificate of the vehicle.
  - Insurance Coverage Certificate.
  - PUC
  - Fitness Certificate(optional).
  - Bank Account Details.
  - Driving Licence.
  - Authorization Certificate.
- The vehicle should be such as pickup truck/van /SUV vehicle(Like Bolero). Preference will be given to the Truck/Van.
- The driver should maintain a log book.
- The Vehicle will move in the interior pockets, far flung areas of Dhubri District as per the route map provided by the undersigned (the vehicle will move for 104 days maximum).
- The bidder shall quote the rate including of all taxes (including fuel for the use).
- The Quotation must be submitted as per Annexure I format. The Annexure I format may be collected from the issue branch of DPMU, NHM, Dhubri.
- The vehicle must be decorated as per the direction of the undersigned.
- The vehicle should be equipped with a proper mike system.



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11. All risks including damage to the vehicles and other persons/property shall remain the liabilities of the owner of the vehicle and the undersigned shall not be liable for any statutory, legal and/or financial liability except payment of the hire charges.
12. The rates once accepted will not be changed under any circumstances and it will not be transferable.
13. The bidders must submit their quotation with all supporting documents in an envelope in the tender box of the Office of the Joint Director of Health Services, DHS, Dhubri before the closing date and time.
14. The TDS & GST will be deducted from the total bill amount of this particular work as per norms.
15. In case of any unavoidable circumstances if the quotations could not be opened as per the stipulated time & date, then quotations will be open on the next working day, the remaining all terms and conditions are the same.
16. The undersigned reserves to select or reject the quotation without assigning any reason thereof when not satisfied.

Sd

Joint Director of Health Services  
Cum Member Secretary, DHS, Dhubri

Memo No. DHS/DBR/FP-2012-13/ 3437-41

Date 01/09/2023

Copy forwarded to:

1. The District Commissioner, Dhubri for kind information.
2. The Addl. Deputy Commissioner (Health), Dhubri for kind information.
- ✓ 3. The DIO NIC Dhubri with request to publish in the District Web Portal.
4. Notice Board of Jt.DHS & DMPU, NHM Dhubri.
5. Office file.

Joint Director of Health Services  
Cum Member Secretary, DHS, Dhubri

Sd

**ANNEXURE-I**



To,

The Joint Director of Health Services  
Cum member secy, DHS Dhubri

Dated:

Sub:

Sir,

In reference to your quotation notice

No.....Dated.....

I hereby beg to submit my quotation for Hiring and Decoration Vehicle as per Notice Inviting Quotation for the FY-2023-24 ; court fee stamp of Rs. 8.25 is affixed. Details below:

Sl No	Type of Vehicle	Local ( Within District)			Registration Year of the Vehicle
		Rate/Day (incl all charges)	Decoration	Total amount	
1					
2					
3					

**DOCUMENT SUBMITTED ALLONGWITH THE QUTATION (Please**



- I. PAN card.
- II. GST registration certificate (mandatory for travel agency/supplier).
- III. Registration Certificate of the vehicle.
- IV. Insurance Coverage Certificate.
- V. PUC
- VI. Fitness Certificate(optional).
- VII. Bank Account Details.
- VIII. Driving Licence.
- IX. Authorization Certificate.

**Yours Faithfully**

**Signature of bidder  
Address-**